

SAMPLE FORM
(School District Name)
Special Education Services

WRITTEN AFFIRMATION OF CONSULTATION

Private School Consulted _____

Private School Official _____

Date of Consultation _____

It is affirmed that the private school consultation process included discussion of:

- The child find process and how parentally placed private school children suspected of having a disability can participate equitably, including how parents, teachers, and private school officials will be informed of the process;
- The determination of the proportionate amount of Federal funds available to serve parentally placed private school children with disabilities, including the determination of how the amount was calculated;
- how the consultation process will operate throughout the school year to ensure that parentally placed private school children with disabilities identified through the child find process can meaningfully participate in special education and related services;
- how, where, and by whom special education and related services will be provided for parentally placed private school children with disabilities, including a discussion of types of services, including direct services and alternate service delivery mechanisms, how such services will be apportioned if funds are insufficient to serve all children, and how and when these decisions will be made; and
- how, if the LEA disagrees with the views of the private school officials on the provision of services or the types of services, whether provided directly or through a contract, the LEA shall provide to the private school officials a written explanation of the reasons why the LEA chose not to provide services directly or through a contract.

Signature of Private School Official

Date